

Camping & Outdoors Adviser

Position Description

January 17, 2025

VISION

A better world, by girls

MISSION

To be a catalyst for girls empowering girls

PURPOSE

The Camping & Outdoors Adviser inspires and supports members to explore and connect with nature, fostering a love for outdoor activities and camping experiences. They support, promote, plan, and coordinate camping and outdoor activities, including adventure events and related training, for girls, youth and adult members.

ACCOUNTABILITY

Provincial Council through the Provincial Girl & Youth Experience Coordinator

RESPONSIBILITIES

Leadership & Collaboration

- Chairs the Provincial Council Camping & Outdoors Committee (where applicable).
- Recruits, orients, and mentors committee members.
- Fosters a cooperative, collaborative, and supportive environment.
- Ensures regular committee meetings are held, and records of meetings are maintained.
- Prepares and monitors the committee's budget.
- Identifies personal learning needs to enhance leadership and performance as the Chair.
- Participates in the Girl & Youth Experience Committee to foster strong collaboration among sub-committees.
- Liaises, consults, and fosters resource exchanges with other Provincial Council Camping & Outdoors Advisers across the country.
- Actively participates in Provincial Camping & Outdoors Adviser meetings.
- Partners with staff teams to achieve strategic goals and share ideas.

Advancing High-Quality Camping & Outdoor Programs

- Promotes and maintains high standards for camping and outdoor activities within the Provincial Council.
- Maintains current knowledge of GGC and Branch programming, with a focus on camping and outdoor initiatives, activities, and program content.
- Contributes to the advancement of GGC camping and outdoor programming.
- Reviews and evaluates camping and outdoor activity ideas from members for potential provincial implementation.
- Coordinates provincially sponsored camps and other adventure or outdoor activities.
- Collaborates with Learning & Engagement Adviser to coordinate outdoor training needs in the province.



- Supports equivalency assessments to ensure pre-requisites are met for advanced camping training.

Ensuring Alignment with GGC Guidelines and Strategic Priorities

- Aligns planned activities with GGC's strategic priorities and learning objectives, ensuring success metrics are considered.
- Is familiar with and interprets outdoor guidelines and procedures outlined in Safe Guide and Guiding Essentials.
- Collaborates with the Provincial Council Safe Guide Liaison and Safe Guide Assessors to ensure compliance.
- Promotes outdoor training resources, and coordinates delivery with the Provincial Council Learning & Engagement Adviser.

Supporting Inclusivity & Guiders' Development

- Ensures Guiding is accessible by fostering cultural awareness, diversity, and acceptance of members with special needs.
- Mentors and provides practical support to Guiders participating in camping and outdoor events.
- Supports Guiders by promoting outdoor learning resources and ensuring they are consistently available and accessible.

Enhancing Visibility & Engagement

- Supports marketing and communications initiatives related to camping and outdoor activities.
- Serves as a consultant for camping and outdoor-related media to ensure promotion and engagement.

Other Responsibilities

- Completes other duties as assigned by the Provincial Council.

QUALIFICATIONS

- Passion for and commitment to Girl Guides of Canada (GGC) and its mission.
- Experience planning and participating in camping and outdoor activities.
- Completion of GGC outdoor training at any level.
- Interest in and knowledge of a range of camping and outdoor activity scenarios.
- Familiarity with outdoor guidelines and procedures outlined in Guiding Essentials and Safe Guide.
- Ability to plan, develop, and find resources for camping and outdoor activities.
- Strong organizational skills.
- Clear and effective writing, communication, listening, and interpersonal skills, including the ability to use various communication tools.
- Familiarity with Office Suite or a willingness to learn.

EXPECTATIONS

- Meet the 72-hour service standard for responding to GGC related emails and phone requests.
- Maintain current knowledge of National and Provincial policies, procedures, and programs.
- Provide written updates as requested by the Provincial Council.
- Ability to build and maintain positive relationships with members, volunteers, and staff.
- Time Commitment:
 - 2-10 hours/week (variable based on Provincial Council projects).



TERM:

- Three (3) year term, with option of renewal

